


## Westview School Parent Association (WSPA) Meeting Minutes

Date: November 19, 2024

Location: In Person @ Art Room or <https://meet.google.com/nep-bkhj-gix?hs=224>

Attendees: Stephanie Ash, Kristen Knox, Cindy Ure, Tiffany Walters, Anna Gillespie, Mitchell Weber, James Sedgwick (Vice Principal), Waleed Najmeddine (Principal)

1. Call to Order at 7:29pm
2. Meeting Minutes
  - Stephanie moved to approve the meeting minutes from Oct 23, 2024 as presented. Tiffany seconded. Carried.
  - [WSPA Oct 23 2024 Westview School Parents Association Meeting Minutes](#)
3. Treasurer's Report
  - Casino Account:
    - Balance \$44,441
    - Cheques Pending \$10,296
  - General Account:
    - Balance \$13,851
    - Cheques Pending \$4,414
4. Funding Requests
  - Anna moved to approve the following funding requests from the Casino account. Kristen seconded. Carried.
    - Outdoor learning cart for ECDP & Kindergarten up to \$800
    - Library books up to \$1,000
    - WSPA Insurance up to \$1,600
  - Anna moved to approve the following funding requests from the General account. Cindy seconded. Carried.
    - Bazaar items including wrapping paper, bags, tags, etc. up to \$400
    - Pancake breakfast supplies up to \$500
    - Gift cards for Westview families in need up to \$1,500
  - The following funding requests from the Casino account were approved via e-vote following the meeting. Carried.
    - Bussing from Gregoire Lake field trip for \$836.75
    - Indigenous flutes for the music room for \$1,324.15
    - Science in Motion education programming for \$1,470
    - Frisbee Rob educational programming for \$1,050
    - Live stream camera for Assemblies, Christmas Concerts, etc. for \$503.96
  - Upcoming Requests
    - Telus World of Science (Casino)

- Please ensure all funding requests are sent through Mr. Najmeddine &/or Courtney to ensure school approval prior to purchase
5. Revised Bylaws
- Have been submitted to Registry; no further update at this time
  - Action: Anna to follow up
  -  Signed Bylaws WSPA.pdf
6. Casino
- Next Casino fundraiser will be Feb 6 & 7, 2025
  - Action: Cindy to bring the license application forms to the next meeting for signatures (due to AGLC by Dec 6, 2024)
7. Events
- Halloween Dance feedback was positive. The event was well attended. However, there was feedback on the mess from popcorn sales.
  - Christmas Bazaar planned for Dec 16
    - drop offs at PTIs, Dec 15 11am-3pm
    - Sign up Genius for volunteers to come
  - Pancake Breakfast Dec 19
8. Fundraising
- Donation posters with QR code to be made for Christmas Concerts Dec 6 & 11
  - Future idea - Spring Market
9. Hot Lunch & Snack Bins
- Snack Bins ongoing; no concerns or volunteers needed at this time
  - Hot Lunch
    - Prices to increase 5% starting Jan 2025

The next meeting date is set for Jan 21, 2025.

Tiffany moved to adjourn the meeting at 8:12pm. Cindy seconded. Carried.