

Westview School Parent Association (WSPA) Meeting Minutes

Date: January 17, 2024

Location: In Person @ Art Room, Online via Zoom

Attendees: Stephanie Ash, Katarina Semancikova, Kristen Knox, Cindy Ure, Tiffany Walters, Amanda Verge, Waleed Najmeddine (Principal), James Sedgwick (Vice Principal)

Call to Order: 7:57 pm

1. Introductions & Welcome
2. Meeting Minute Approval
 - Stephanie moved to approve the minutes from the November 15, 2023 meeting. Tiffany seconded. Carried.
3. Treasurer's Report
 - CRA garnished casino & general accounts, in error, in Dec 2023
 - At time of this meeting accounts are no longer garnished (funds can move in and out freely); however, garnished funds still need to be returned by CRA to the accounts
 - Working to prioritize any outstanding payment to vendors
 - Error likely occurred due to WSPA name being identical to previous association
 - Action: To prevent future errors or confusion it's recommended that Westview School Parent Association moves to formally changes its name at the June 2024 AGM (Katarina)
 - Casino report in progress to be submitted by Feb 11, 2024
4. Bylaws
 - Revised bylaws to be submitted and registered as approved
5. Funding Requests
 - No funding requests to approve at this time
 - Upcoming spend on Alien Inline Skating booked for Feb 2024
 - Potential upcoming funding and volunteer request to support a hot breakfast program
 - Potential upcoming funding request for musical theater
6. Fundraising
 - Brainstorming - M&M meats, Indeygo (coffee, beef jerky, etc.)
7. Events
 - Dance on Feb 15 6-8pm with donations at the door in support of WSPA. Plan on similar to Oct dance re: inhouse DJ, bracelet, etc. sales as well as water & popcorn
8. Hot Lunch & Snack Bins
 - Hot lunch continues to run well

Next meeting is set for March 6, 2024 following PAC (in person & online)

Tiffany moved to adjourn the meeting at 8:31pm. Seconded by Stephanie. Carried.