

Westview School Council Meeting Minutes
November 10th, 2020
Called to order @ 7:08pm

Members Present: Rhonda Breen, Rayan Makarowski, Cheryl Sheffield, Laura MacEachern, Shannon Schreyer, Carla Bonenfant, Jumanah Elsener, Susan Harrison, Claudette Allotey, Mandy Skaronek, Christine Hiscock, Jeff Porter, Laura Niven, Jenn Ross, Katarina Semancikova, Carla Joseph
Apologies for Absence: Anna Gillespie

1. Motion to adopt the October 20th, 2020 meeting minutes: Susan 2nd Rhonda
2. Council Election of Officers
 1. Chairperson: Jenn Ross *confirmed*
 2. Vice Chairperson: Shannon Schreyer *confirmed*
 3. Secretary: Laura Niven *confirmed* Motion: Rhonda 2nd: Rayan
 4. Member at large (Networks rep): Christine Hiscock *confirmed*
 5. Member at large: Stephanie Ash *confirmed*
3. Networks Report: Jenn Ross
 1. I unfortunately missed the meeting, sorry everyone. I will add Christine to the email list for the next meetings.
Joint networks: February 8th & April 13th
Regular networks: March 15th
4. Breakfast Club: Leanne Paluch has continued helping to pick up groceries so the school still has fresh fruit , oatmeal and some pre packaged snacks as needed.
5. Old Business:
 1. Crosswalk lights update: Jeff has continued working with the district office, city and ATCO to see if we can add some lights to the trouble spots.
 2. Picture day: this went really smooth, all classes were complete in record time and the teachers were all impressed with the photographers,
6. New Business:
 1. October virtual assembly: kids did a great job adapting to the virtual format. They had lots of fun connecting with each other through google and seeing all of the costumes. Grade 6 hosted and there are a few new awards being handed out. Awards now include art and STEM awards.
 2. Council operation procedures review and accept.: added wording to include virtual meetings as an option, and to adjust the AGM date to June (see attachment)
7. Next Meetings: December 8th , January 12th, February 9th, March 9th, April 13th, May 11th, June 8th (AGM)
8. Motion to adjourn: 7:26pm

WSPA Meeting Minutes
November 10th, 2020
Called to order @ 7:30pm

Members Present: Rhonda Breen, Rayan Makarowski, Cheryl Sheffield, Laura MacEachern, Shannon Schreyer, Carla Bonenfant, Jumanah Elsener, Susan Harrison, Claudette Allotey, Mandy Skaronek, Christine Hiscock, Jeff Porter, Laura Niven, Jenn Ross, Katarina Semancikova, Carla Joseph, Stephanie Ash
Apologies for Absence: Anna Gillespie

1. Motion to adopt the October 20th, 2020 meeting minutes: Jenn 2nd Mandy
2. WSPA Election of Officers
 1. President: Katarina Semancikova *confirmed*
 2. Vice President: Stephanie Ash *confirmed*
 3. Treasurer: Rayan Makarowski & Jumanah Elsener *confirmed*
 4. Secretary: Jenn Ross
 5. Casino Coordinator (Director): Mandy Skaronek *confirmed*
 6. Hot Lunch Coordinator (Director): Susan Harrison *confirmed* **still need trainee**
 7. Events Coordinator (Director): Amander Chubbs *declined*
Christine Hiscock *confirmed*
 8. Fundraising Coordinator (Director): Rhonda Breen *confirmed*
 9. Yearbook Coordinator (Director): Mandy Skaronek & Jumanah Elsener *confirmed*

3. Treasurers Report: Balances as of Nov. 9, 2020

Casino	\$7,458.41	General	\$6,553.52
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See attached spreadsheet for breakdown of expenses.

4. Requests for Funding
 1. Grade 1 Classroom supports
 - Requestors : Carla Bonenfant
 - Individual white boards, letter tiles, letter beads
 - Building individual word work kits for center activities while social distancing
 - Cost: \$935Motion: Christine Second: Mandy *Passed*
 2. ECDP reading material
 - Requestors: Dawn Sudom and Tessa Sheppard
 - Reading materials for ECDP that include topics of Autism and Down syndrome
 - 12 books with a variety of topics about friendship and understanding
 - Cost: \$224Motion: Susan Second: Christine *Passed*

3. Support for Westview families in need

- Requestor: Holly Linn
- Each year parent council has supported families with gift cards for groceries etc.
- Looking for 10 - \$100 Gift cards from local grocery stores
- Cost: \$1000

Motion: Rayan Second: Mandy *Passed*

4. Hoodies for Staff in lieu of Staff party

- Requestor: Lorie Pittman
- Instead of the normal request of funds to support a staff party, looking to purchase hoodies for the team
- 33 staff members
- Cost: unsure at the moment, checking with Westwood printing class.

Motion: Rayan Second: Mandy *Passed*

5. Fundraising events & updates:

1. Growing smiles progress, cut off deadline is November 17th

- need a reminder email sent out.
- sales are at \$3200, projected profit of \$893.41 so far
- pick up will be at pre arranged times, try to arrange picking up for those that ordered through you and deliver yourself

2. Meat shop bulk ordering

- still waiting on further information

3. Hot lunch update, any word on if this will return this year?

- In light of the current covid numbers, will definitely not be available for some time
- Really need a volunteer to step up to receive training for this position so hot lunch can resume when allowed.

6. Old Business:

1. Yearbooks status

- Will be sent in for printing next week, hopefully will arrive in 2 weeks.
- surplus of approx 48 yearbooks that can still be sold.
- Next years book will be sourced locally if possible (Foto source or Staples?)

2. Casino event, how did it go, any info on when funds will be released?

- All volunteers said shifts ran smoothly
- Our quarter is for Oct, Nov, Dec. Funds likely released in January

3. Christmas Bazaar replacement ideas: craft kits, small gifts like they have used at festival of trees in the past?

- Rayan looking on amazon, Dollarama, Micheals, Kathy's fiber arts to source best craft kits for students to purchase
- One craft kit for each family member available to purchase in lieu of the traditional bazaar event.
- Susan will alter last years form to reflect the new event info and send to Lorie for distribution on Monday, Nov. 16th.
- Craft kits need to be purchased by Nov. 19th to insure enough time for delivery.

7. New Business:
 1. Bylaw update to include new AGM dates. Progress?
 - Bylaws with adjustments attached with the meeting minutes
 - Katarina will send updated bylaws to AGLC for approval and the have them registered with corporate registries.
8. Next meetings: December 8th, January 12th, February 9th, March 9th, April 13th, May 11th, June 8th (AGM)
9. Motion to adjourn: 8:14pm