

Meeting Minutes
Westview School Council Meeting
February 19, 2019

Members Present:

Jenn Ross	Holly Linn	Jeff Porter	Susan Harrison
Alexander Johnson	Katarina Semancikova	Mandy Skaronek	Amanda Chubbs

Motion to accept January 21, 2019 minutes

Networks Report:

Old Business:

- School Council Bylaws
 - we need to come up with mission/ vision statement
 - style - representative
 - terms of office - clarifying no limits

New Business:

- School council and association at as a conference, there'll be more information on association April 26-28. Lorna wants contact information for president and Vice President
- Cyber risk insurance - to look into and get a quote
- ASCA resolutions to be discussed and we can send a pre vote instead of sitting through conversation.
- Group conversation on pros and cons of having 6 different districts
- Eg loss of fundraising, but also competition etc
- All groups involved in the discussion agreed they need more information
- No final answer yet

Calendar (draft)2019/2020

- 1st day September 3
- Xmas dec20- Jan 6
- Convention February 24-28
- Spring break April 10-17
- Last day June 25
 - 169 instructional days
 - 193.5 operational days

New business by Jeff:

- Feedback on social media
- Twitter and Facebook and email
- Good on Facebook and emails- receiving info on cancellations etc

Promoting schools:

- door hangers
- Facebook
- events
- sponsoring on Facebook
- open house posters (hubs, Educare, play city world etc?)

Ice skating? Why we don't use the rink across the road

- Not all kids have skates and helmets etc

Adjourned 7.40 pm

Meeting Minutes

Westview School Parents Association Meeting

February 19, 2019

Members Present:

Jenn Ross	Holly Linn	Jeff Porter	Susan Harrison
Alexander Johnson	Katarina Semancikova	Mandy Skaronek	Amanda Chubbs

Motion to accept January 21, 2019 minutes: Accepted

Treasurers Report

Playground: \$ 21,359.54 Casino: \$65,466.84 (received 36,168.34) Regular: \$1,252.86

Requests for Funding

Requestor: Holly Linn

- Artist in Residency
- Connie Kulhavy – Metis Artist & Storyteller
- \$1200 plus mileage

March 23-29

Dance, birch bark painting, storytelling and Metis traditions and culture

Motion: Rhonda

Second: Susan

Requestor: Holly Linn

- Sensory Tools for classroom use
- Tools support Zones of Regulation Program (implemented in Div 1)
- Tools will be available for all students in the school (wobble chair, pressure vest, ball chairs, etc)
- ~\$1000

Motion:Amanda

Second: Katarina

Requestor: Jeff Porter

- Literacy Program Funding approx \$10,000-\$12,000 for half year

Motion:

Second:

- Additional fundraising ideas to support: family paint night, more dances, bake sale
- Suggestion to reassign playground funds to literacy program. Further meeting needed for thorough discussion on the matter. ASAP afternoon meeting before the break?

Requestor: Jeff Porter

- Liam Renner - artist (LTTA instructor)
- 80/hr plus supplies ECDP & K?
- gr 5/6 Graffiti 2 day program 600\$

Motion: Susan

Second: Jenn

Requestor: Catherine Aasen

- gr 2 - soap carving kits (like turtles etc for art / fnmi)
- 10.50\$ per kid x 36 kids = \$378

Motion: Susan

Second: Mandy

Requestor: Donna McCullough

- Boards: \$44.98 X2 boxes of 24 = \$89.96
- Headers: \$23.62 X 6 boxes of 10 = \$141.72 no to headers
- Registration: 4 students X \$15 = \$60.00
- Yes to everything else

Motion: Susan

Second: Rhonda

Requester: Jeff

- Teachers convention funds. \$100/teacher x 14 teachers

Motion: Susan.

Second: Mandy

Breakfast Program

- need shoppers
- Need 2nd in command
- Need a baking day after convention - egg cups

Fundraising

- growing smiles delivery may 9 -will accept cash
 - Orders due April 26
 - Organic soil this year!!!!
 - Send out info end of March
 - 2 people for pick up day
 - Need volunteers for payment days
- Meat shop option not available
- Serben farms? - Mandy will check into

Hot Lunch - Nothing to report

Old Business

- Family Dance – March 14th. Amanda and Rayan need to discuss volunteer requirements and set up sign up genius ASAP
 - Order st Patrick's day accessories to sell.
 - Need posters put up before teachers convention if possible.
- Movie & Pizza Hut Night - April 11 div 2 6-8pm parent not required. Need some parent volunteers for chaperones

New Business

- Fund Raising PAC's need to have segregation of Duties.
 - importance of segregation of duties, to keep assets, cash the bank account ... separate from record keeping.
 - The primary purpose of the Treasurer for the PAC is the record keeping and financial reporting.
 - As such the treasurer does not do deposits, the Secretary/ Vice President or President can do the deposit at the bank and the Treasurer does the records.
 - The Treasurer should only be making payments that are approved by P or VP, then the treasurer prepares them for payment. Signatories are 2 of the Treasurer the P and/or VP, very important to have 2 signatures and no pre-signed cheques for any reason.
 - The Financial records are reconciled minimum monthly with review and approval by P/VP.
 - Finally, online banking should not be setup unless the above segregations can be built in. An online payment needs to be created and submitted by Treasurer but then must require that the release for payment is by the P or VP. If the Bank cannot set up this segregation between submitting and release of payment do not do online banking.

Next Meeting: March 12 @ 7:00pm

Motion to adjourn: 8:50 pm