

Meeting Minutes
Westview School Council Meeting
February 11, 2020

Meeting called to order @ 7:08pm

Motion to accept January 14th meeting minutes: Susan Harrison

Members present: Jenn Ross, Susan Harrison, Jeff Porter, Rayan Makarowski, Leanne Paluch, Katarina Semancikova, Shawna Palmer

Apologies for absence: Mandy Skaronek, Rhonda Breen

Networks report: Jenn Ross

- Joint meeting times and format - will fluctuate based on topics required, 2-3 per year. Possibly switching from full meal to snacks as a cost cutting strategy, start time may be adjusted to later if this is the case.
- Idea - 2-3 Networks agenda reps. All schools currently can submit agenda item requests, board needs to remind all schools of this and set a deadline to submit requests before meetings. Can have a brainstorming session at the start of the year to create an idea “parking lot” for agenda topics.
 - Westview suggestions for future topics or division improvements include:
 - adding a mental health tab on school websites with frequently asked questions, local resources and steps to take.
 - looking at expanding the special needs programming to include more schools (Dr Clark & Comp)
- Violence in schools - policy 20 listed on fmpsd website. All school administration trained in threat assessment. Policy should be listed in student handbook.
- b) Anti bullying programs - WITS for elementary and respect in schools website for Jr./Sr. High.
- Student mental health roadblocks and supports. What is already in place and what is needed. Group activity.

Old Business:

- ASCA AGM and conference - April 24-26, 2020 registration open.
<https://www.albertaschoolcouncils.ca/about/annual-conference>
- Breakfast program - Rhonda Breen, need meeting for new volunteers
 - Can a procedure write up work as trying to get all volunteers together at a specific day and time might be difficult.
- Cross walk lighting/monitoring update - Jeff Porter
 - looking like we should be getting a flashing sign set for the Wolverine crosswalk. Keep messaging the Pulse line to make sure it happens

New Business:

- ASCA Resolutions - Full discussion for March meeting. Be prepared to discuss in detail.
<https://www.albertaschoolcouncils.ca/public/download/files/107705>
- Vision for student learning survey. If you haven't already done this, please do it by Feb. 28.
<https://www.alberta.ca/vision-for-student-learning-engagement.aspx>

- Student recruitment ideas. (Jeff)
 - Social media is key.
 - model quick infographics after McTavish.
 - what makes Westview great, tell the story
- Budget priorities (Jeff)
 - What should continue?
 - small class sizes
 - mental health supports
 - school activities both athletic and non
 - What should not continue?
 - can't think of anything that could be cut
 - What should be considered to add?
 - specialized reading programs to ensure every child meets literacy expectations
 - more mental health supports and classroom aides to help all students succeed

Next Meeting: March 10, 2020

Motion to adjourn: Jenn @ 7:56pm

Meeting Minutes
Westview School Parents Association Meeting
February 11th, 2020

Meeting called to order @ 8:00pm

Motion to accept January 14th meeting minutes: Rayan Makarowski

Members present: Jenn Ross, Susan Harrison, Jeff Porter, Rayan Makarowski, Leanne Paluch, Katarina Semancikova, Shawna Palmer

Apologies for absence: Mandy Skaronek, Rhonda Breen

Treasurers Report: Rayan Makawroski

Casino : \$28,918.85

General: \$11,841.38

Playground: \$3,298.58

Reminders

- All emt payments must include a description of what the payment is for. Many still coming through without an explanation and it is very confusing.
- Cash/cheque deposits need to be separate for each income type. Write the income type on the upper right hand corner of deposit slip and take a photo of it to be sent to Rayan @ treasurerwestview@gmail.com. Once deposit is completed, attach backup to the deposit slip in the book.

Requests for Funding:

Requestor - Emilie Giroux

- grade 5 class set of headphones (over ear instead of earbuds)
- for use with spelling city, reading eggspress, lexis reading, etc.
- Cost \$85 plus shipping and taxes

Motion: Susan

Second: Jenn

Requestor - Emilie Giroux

- Div 2 class set of chromebook mouse
- to develop more complex computer skills (highlighting, copy/paste, etc.)
- Cost \$211.72 plus taxes

Motion: Rayan

Second: Leanne

Requestor - Holly Linn

- School wide (grade 1-6) rewards
- reading incentives for AR store (gr 4-6) and reading eggs (gr 1-3)
- GC for year end awards (one per grade)
- Cost \$3000 (need to confirm if this can come from casino funds)

Motion: Jenn

Second: Susan

Requestor - Jeff Porter

- washer and dryer for the school
- maintenance département will pay for install
- Cost, up to \$2000

Motion: Susan

Second: Katarina

Requestor - Emilie Giroux

- Dancepl3y program for Div 1 and Yoga pl3y for Grade 5
- 4 day residency
- Cost \$1,700

Motion: Jenn

Second: Rayan

Requestor - Kayla Pilgrim

- Bee-Bot \$108 plus GST
- will be used for the whole school
- sight words, letters, numbers, etc

Motion: Rayan

Second: Susan

Requestor - Dawn Sudom

- Teacher funds for convention
- to be used for classroom tools to stay in the school
- Jeff suggested to increase usual \$100 to \$200 as supplies are increasing in cost, maximum \$3000 for all teachers. Will come from casino funds

Motion: Jenn

Second: Katarina

Upcoming request - Jenn Ross: new stove for the kitchen. Need to price out for next meeting.

Fundraising events updates:

- Pink shirt day - Jenn Ross
 - total cash collected from paper orders (as of Jan.24) \$919.25
 - total collected from online hot lunch ordering \$1337.00
 - 65 t-shirts and 58 hoodies ordered as of Jan. 24
 - late order of 14 hoodies and 8 t-shirts (Jan. 30) will incur additional charges TBD
 - estimated cost vs collected, \$1,907 vs \$2,256.25 +\$415?(late order cash)
 - late orders should have totalled \$470 collected plus \$25 for a sweater that was still missed, so \$495. Was there money transferred as well? Need to reconcile orders to make sure all payments were made.
 - also need to refund one sweater cost to Deanna Roberts for missed sweater (\$25) and overpayment of \$10 to Brenda Baker
- Hot lunch - Susan Harrison
 - Program has made \$3700 profit to end of March
 - cooked burgers need to be tossed
 - need a mac and cheese baking day for kids without lunches
 - still uncooked patties that should be used up as soon as we have warmer weather
 - Breakfast club has pancakes in the freezer that can be used up as well.

- Growing smiles
 - income \$1,140
 - expense \$988.40
 - profit \$151.60
- Card Fundraiser
 - income \$3,266
 - expense \$2,912.29
 - profit \$353.71

Old Business:

- Vacant or doubled up positions - any takers?
- Movie night dates and planning
 - Div 1 March 19 4:30-6, pizza, popcorn for sale, bring your own water bottle. Parents must attend with students, staff will decide movie
 - Div 2 April 2 6:30-8:00, popcorn for sale, bring your own water bottle, students can attend without parents, students will vote on movie
 - Susan will create posters for the events

New Business:

- Consolidate playground account with general account - Rayan Makawroski
- will save monthly fees
- playground account is no longer necessary

Motion: Jenn

Second: Katarina

- Casino dates May 2nd & 3rd, sign up needed
- Entripy gear sales at PTI - Mandy will set up table
- Jenn to look into bulk orders of school shirts through Staples.

Next Meeting: March 10th, 2020

Motion to adjourn: Katarina @ 8:33pm